



# HOLY SPIRIT

PREPARATORY SCHOOL

## 2023-2024 Upper School Chromebook Policy

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Holy Spirit Prep (HSP) provides our students with a classical education in a 21st-century classroom. As such, technology and school policies relating to its use are designed to provide consistency for students and teachers, as well as an appropriate level of security for students and their families. Effective implementation and execution of this technology policy will provide consistent expectations for student and teacher use, improved security for the school's network, and seamless integration with Google Suite.

### **Device Policy, Maintenance, and Care**

Continuing HSP's 4-year plan, beginning in Fall 2023, all students on the Upper School campus will be allowed to use only school-issued Chromebooks during the school day.

Students are expected to take appropriate care of their Chromebooks, and to return them in proper working order. At the end of the school year, Chromebooks will be assessed for damage. Repairs deemed to be caused by neglect or improper handling/use will be paid for by the students/family. The school's annual technology fee covers the cost of Chromebooks, as well as a portion of annual technology infrastructure support, upgrades, and maintenance.

### **Reasoning**

For the good of our students, school-issued Chromebooks will prevent loss or damage to a student's personal laptop, create an environment promoting student focus on the topics of study, and remove unnecessary technology-related distractions from the classroom, such as social media, gaming, etc. In addition, Chromebook's web-based platform minimizes risks from cyber threats, including improved virus protection for all devices connected to the school's network. Finally, the adoption of Google Classroom and Google Suite will facilitate accessibility and integration of specific assignments with corresponding lessons.

### **Questions or Concerns**

If you have any questions or concerns, please contact IT Director Vincent Ceysens (vceysens@holyspiritprep.org)