



July 1, 2013

Dear Parents,

This letter is information regarding our Early Morning Care program. This is a special time for socializing and bonding. During this half-hour, the children read, play, and relax.

With the consideration that the lower and upper schools start before our 8:30 AM start time, we will continue to offer **“Early Morning Care.”** This program has been designed, as a courtesy, to make life a little easier for the parents who have children at one of our other campuses. It will enable you to drop your child(ren) off at the lower/upper school and continue on to the preschool, without having to wait for carpool to begin. If you qualify for this program, it is free of charge.

In order to make everyone's life a little easier, we now offer **“Early Morning Care”** to all families at the preschool. However, it will have a fee.

The program will run from August 20th through May 30th, Monday through Friday from 8:00 to 8:30 AM. Attendance is by registration only and space is limited. *Please understand that this is not a drop-off service.* You may reserve a space for your child(ren) for the year. You can register your child(ren) depending on the PreK Program they are enrolled - for any one to five days a week - which your child is in school.

For anyone who does not qualify for the courtesy program, you will be billed monthly according to the plan you register for, and you will be responsible for full payment whether your child attends or not. If the payment is not received on the due date, your child will not be able to participate in the program.

If you choose to register your child(ren) in EMC, you will be responsible for walking him/her in to the classroom. Please do not drop off the children at curbside!

Please do not hesitate to contact me at: marygrippina@holyspiritprep.org, if you have any questions.

Sincerely,

Mary Agrippina

Preschool Director

EARLY MORNING CARE

If you would like to sign your child up for "Early Morning Care," please check the appropriate spaces on this form. Again, attendance is by registration only and space is limited. Please be sure to register your child early, because registration will be on a first come, first serve basis.

Student's Name: _____

I will be registering my child(ren), _____, in Early Morning Care. This program will be a courtesy to me, because I do have older children at Holy Spirit Preparatory School. Please list:

Name	Grade
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_____	_____
_____	_____

Please select days you wish to sign up for:

 PreK-2 Students:
2 days a week (Tuesday & Thursday) at \$48 per month

 PreK-3 Students:
3 days a week (Monday, Wednesday, Friday) at \$72 per month _____

5 days a week (Monday - Friday) at \$120 per month _____

 PreK-4 Students:
5 days a week (Monday – Friday) at \$120 per month

Please complete and return this form to the preschool office by August 19, 2013.